

Account Number: Account Description:

Account Holder One: Account Holder Two:
 Address: Address:

Account Holder Three: Account Holder Four:
 Address: Address:

DECLARATION: I / We...

1) Hereby notify the Society that my / our passbook has been: (Please tick as appropriate)

Mislaidd and after an exhaustive search cannot be found
 Lost outside of the home
 Stolen and its loss reported to the police: at _____ on _____
 Never received through the postal system
 Passbook destroyed by accident

2) Request the Society to either: (Please tick as appropriate)

Issue a new passbook in respect of the capital and interest accrued in my / our account
 Close the account * Please note a cheque will be issued in the name the account is held *
 Transfer the balance to my / our existing account with the Society:

3) Acknowledge that the lost / stolen passbook is no longer valid and in consideration of a new passbook being issued undertake to return the old one to the Society if it comes into my / our possession.

4) Have not at any time deposited or used the lost passbook as security for a loan for which a claim may be made against the Society.

5) If the form is not signed by all signatories to the account, a letter will be issued to the other party confirming the issue of a new passbook.

CUSTOMER AUTHORITY Date: ____ / ____ / ____

Signature Holder One: _____ Signature Holder Two: _____
 Signature Holder Three: _____ Signature Holder Four: _____

FOR BRANCH USE ONLY

Account transferred to: _____
 Replacement Book issued? **YES * / NO** (Please delete as appropriate) Date Issued: ____ / ____ / ____
 * Customers must produce valid identification before issuing a new passbook *

ID Logged for A/C Holder One: _____ ID Logged for A/C Holder Two: _____
 ID Logged for A/C Holder Three: _____ ID Logged for A/C Holder Four: _____
 Staff Name: _____ Staff No. _____ Date: ____ / ____ / ____ Branch code: _____